

Guildhall Gainsborough
Lincolnshire DN21 2NA

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AGENDA

Concurrent Meeting of the Prosperous Communities and Corporate Policy and Resources Committees

Thursday, 13th February, 2025 at 6.30 pm

Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA

Members: Prosperous Communities Committee Members

Councillor Mrs Lesley Rollings (Vice-Chairman of the Concurrent Meeting)

Councillor Emma Bailey
Councillor Owen Bierley
Councillor Frazer Brown
Councillor Stephen Bunney
Councillor Karen Carless
Councillor Christopher Darcel
Councillor Jacob Flear
Councillor Paul Lee
Councillor Jeanette McGhee
Councillor Peter Morris
Councillor Lynda Mullally
Councillor Roger Patterson
Councillor Trevor Young

Corporate Policy and Resources Committee Members

Councillor Trevor Young (Chairman of the Concurrent Meeting)

Councillor Owen Bierley
Councillor Matthew Boles
Councillor Trevor Bridgwood
Councillor Frazer Brown
Councillor Stephen Bunney
Councillor Ian Fleetwood
Councillor Paul Key
Councillor Roger Patterson
Councillor Lesley Rollings
Councillor Tom Smith
Councillor Mrs Mandy Snee
Councillor Paul Swift
Councillor Baptiste Velan

1. **Apologies for Absence**

2. **Members' Declarations of Interest**

Members may make any declarations at this point but may also make them at any time during the course of the meeting.

3. **Procedure**

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For Members to note the procedure applied to Concurrent Committee Meetings.

4. **Exclusion of Public and Press**

To resolve that under Section 100 (A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

5. **Exempt Report(s) for Determination**

i) Commercial Food Waste Collections

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Ian Knowles
Head of Paid Service
The Guildhall
Gainsborough

Wednesday, 5 February 2025

3. Protocol for Concurrent Meetings

3.1 Calling meetings

As per Part IV page 29 of the Constitution **and agreed by Council on 4 September 17** a concurrent meeting of the Policy Committees can be called by the Head of Paid Service “when it is considered prudent and efficient to do so.”

3.2 Consultation requirements

The Chairman of Prosperous Communities and the Chairman of the Corporate Policy and Resources Committee will be consulted, and their agreement sought prior to the meeting being formally announced as ‘concurrent’.

3.3 Agenda

A single agenda will be published – the meeting will consider the same report(s), but the recommendations will clearly state which Committee is being requested to pass which resolution(s).

3.4 Chairmanship

If in attendance, The Chairman of the Corporate Policy and Resources Committee (as the most senior committee of the Council, as specified in the Constitution) will Chair all concurrent meetings. The Chairman of Prosperous Communities Committee will act as Vice-Chairman for concurrent meetings.

In the absence of the Chairman of the Policy and Resources Committee the role of Chairman for the meeting will be allocated in the following priority order:-

- Chairman of Prosperous Communities;
- Vice -Chairman of Corporate Policy and Resources;
- Vice Chairman 1 of Prosperous Communities;
- Vice Chairman 2 of Prosperous Communities.

In the event that the Chairman of Prosperous Communities assumes the role of Chairman due to circumstances as outlined above, the position of Vice-Chairman will be allocated by way of the same priority order, to those positions mentioned above.

3.5 Quorum

No quorum will apply to the Concurrent Committee itself; the usual quorum will apply to each Committee (4). Those Councillors who are Members of both of the Policy Committees will be marked as present at each Committee.

There could be a situation whereby up to 6 Members are present at the concurrent meeting, but this would not necessarily mean that either of the Policy committees are quorate. In this case the usual rules would apply to inquoracy; ie no decisions could be taken and the meeting would be adjourned as per 8.2 of Part 4 of the Constitution. If there was a quorum for only one of the meetings, the following would occur:

- PC is quorate but CPR isn't – only the PC elements of the report could be agreed;
- CPR is quorate but PC isn't – nothing could be signed off as the policy should be agreed before the spend

3.6 Voting and Order of Decision making

Recommendations within concurrent reports will clearly include which Policy committee they apply to.

Only Members of the relevant Policy Committee can move recommendations relevant to that Committee.

Policy decisions required from the Prosperous Communities Committee will be taken in the first instance followed by the financial decisions required by the Corporate Policy and Resources Committee

There will be a separate vote for each Committee, each conducted by the Chair of the concurrent meeting

As it is likely a number of “dual-hatted” Members will be present, the casting of votes will be way of alphabetical roll call, to ensure only those committee Members permitted to vote do so.

Following both votes, the Chairman of the Concurrent Committee would then sum up proceedings, and confirm what had happened during each vote;

3.7 Casting Vote

The Chairman of the Concurrent Committee would not have an overall casting vote. The casting vote would remain with the Chairman of each Policy Committee.

In the event that either is not present the right of casting a vote would fall to their respective Vice-Chairman (Vice-Chairman 1 in the case of Prosperous Communities Committee)

3.8 Substitutes

Substitutes would be allowed for the Concurrent Committee subject to the standard rules in paragraph 4.3 of part 5 of the Constitution. If a Councillor is substituting for a dual-hatted Member (a member of both PC and CPR), then this would need to be made clear before the start of the meeting in writing to Democratic Services.

Note: - All procedure rules marked * (As referenced in paragraph 21 of Part V, Council Procedure rules) will apply to concurrent committee meetings as specified also, unless separately addressed by this procedure.

Agreed by Governance and Audit - 16 Jan 2018

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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